



THE ALPHABET

GIFT SHOP

WE'RE HIRING!

PART TIME GIFT SHOP ASSISTANT 2 DAYS A WEEK | MONDAY & SATURDAY BURTON-ON-TRENT

We're looking for someone who has a true passion for retail and a proven track record within this environment, who loves to engage with customers of all ages.

You will need to be sales orientated, organised, enthusiastic, have an interest in current trends, a creative edge and a belief that top notch customer service is a religion!

A good memory is also essential – as you will need to learn about all our products and personalisation processes. A great work ethic and a happy disposition are also required, along with the ability to thrive under pressure.

We will train you in all aspects of our retail department, including our on-site personalisation services and our till and stock system.

Duties will include selling to customers on the shop floor and putting their purchases through at the till, stock input and general housekeeping.

Computer skills (Word, Excel and e-mail) and GCSEs in English and Maths (or equivalent qualification) are expected.

We offer a friendly family orientated workplace, discounts on shop and coffee shop purchases and the chance to learn about all aspects of our business.

We have a lot going on under one roof – so a flexible attitude goes a long way!

We are open 7 days a week - so regular hours will include one weekday and a weekend day will be required, plus the opportunity for additional shifts to help cover holidays.

Hourly rate dependent on age and experience.

Email applications to:
jodie@thealphabetgiftshop.co.uk

We want to get to know you, so please if you want to stand out amongst our applicants, please add a covering letter telling us about why you are applying.